

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Minute No. 872.

Washington County Commissioners

Washington, Pennsylvania, December 17, 2009

The Washington County Board of Commissioners met in a regular session in the Public Meeting Room, Courthouse Square, Washington, Pennsylvania, with the following members being present: Commissioners Larry Maggi, Bracken Burns and Diana L. Irey. Also being present: Lynn DeHaven, Solicitor; Mary Helicke, Chief Clerk; Linda Belcher, Administrative Assistant; Charles Nicholls, Director of Human Resources; Joy Sprows, Commissioners' Office; Tim Kimmel, Human Services; Harry Wilson, Director of Veterans' Affairs; Robert Vankirk, Alliance Church of Washington; James Caserta, Mon Valley Leathernecks; Randa and Cliff Cochran, Christy Stanek and staff of the Children and Youth Services Office; Carl Maggi, interested citizens; Barbara Miller, Observer-Reporter; and Jim Jefferson, WJPA.

Chairman Maggi called the meeting to order at approximately 10:00 a.m.

Mr. Vankirk led the meeting with a prayer.

Mr. Caserta led the Pledge of Allegiance.

Chairman Maggi entertained a motion to approve Minute No. 871 dated December 3, 2009 as written.

Moved by Ms. Irey, seconded by Mr. Burns, approving Minute No. 871 as written.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## SPECIAL ORDER OF BUSINESS

The Commissioners presented a certificate of congratulations to Randa Cochran, of Children and Youth Services, recognizing her for her many years of service and wishing her well on her retirement from the County.

Mrs. Cochran thanked the Board for the certificate and commented on her experiences working in the Children and Youth Services Office. She noted she will miss all her friends and that she looks forward to spending time with her husband and family.

Christy Stanek, of Children and Youth Services, commended Randa on her various accomplishments and the dedication she has shown over the years working in the office.

(RECESS FOR PHOTOS)

## PUBLIC COMMENTS

John Adams, of Avella, commented on the economic hard times taxpayers are experiencing with everyday living.

Don Carter, of the Farm Bureau, announced that the Farm Bureau would be sponsoring a Food Drive during the months of February and March, 2010. He requested the Board's support for this very important cause noting that many more families are in situations whereby they need assistance from the local food banks.

## OLD BUSINESS

Solicitor DeHaven recommended the Board award the following bids:



# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E007183271D

## Briefs and Underpads

Award the bid for the Briefs & Underpads to the following vendors:

Back to Back, Houston TX  
 McKesson Medical-Surgical, Golden Valley MN  
 Professional Medical Inc., New Lenox, IL  
 First Choice Medical Supply, LLC, Richland, MS

This contract is effective January 1, 2010 through December 31, 2010 with the option to extend for one additional year. The total cost of this contract is estimated at approximately \$202,000 annually. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Ms. Irey, seconded by Mr. Burns, awarding the bid for briefs and underpads as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## Drug Testing Kits

Award the bid for Drug Testing Kits to the following vendors:

Redwood Toxicology Laboratory, Inc., Santa Rosa, CA  
 Micro Distributing II LTD, Belton TX

This contract is effective January 1, 2010 through December 31, 2010 with the option to extend for one additional year. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for Drug Testing Kits as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## Wall Protection

Award bid for Wall Protection for the Health Center to InPro Corporation, Muskego, WI. This contract is effective December 17, 2009 through December 31, 2010 with the option to extend for two additional one-year periods at an annual cost of approximately \$10,000. This bid has been awarded to the lowest most responsive and responsible bidder meeting specifications.

Moved by Mr. Burns, seconded by Ms. Irey, awarding the bid for wall protection for the Washington County Health Center as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

## 9-1-1 Equipment Maintenance

Award the bid for the engineering, installation, servicing, repair, maintenance and removal of 9-1-1 Countywide communication equipment to MRA, Washington, PA. This is a time and material contract effective January 1, 2010 through December 31, 2011 with the option to extend for two additional years. The hourly rates are:

\$130/hour for business day - 2 hr min.  
 \$195/hr from 5:00 pm to Midnight - Monday thru Friday - 2 hr. min.  
 \$260/hr Midnight to 8:00 am Monday through Friday - 2 hr min.  
 \$260/hr for weekends & Holidays - 3 hr min.  
 \$235/hr per crew member

The current yearly costs are approximately \$175,000. Any project totaling over \$25,000 requires prevailing wages. This is the only bid that was received and MRA has been performing this service for the past ten years.

MINUTE BOOK

WASHINGTON COUNTY, PENNSYLVANIA

BOARD OF COUNTY COMMISSIONERS

IMR LIMITED E0071827LD

Moved by Mr. Burns, seconded by Ms. Irej, awarding the bid for the 9-1-1 Equipment Maintenance as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Solicitor DeHaven recommended the Board, in accordance with the County Code Section 1802 (e), authorization

to for a thirty (30) day extension of the bid award for the Fire Alarm Repair and Replacement. Eight bids were received

and the county and the engineer need additional time to evaluate the bid responses. According to the code this is by

mutual consent of the Commissioners and any bidder wishing to remain under consideration. The Commissioners shall

excuse from consideration any bidder not wishing to agree to a request for extension of the date of the award and shall

release such bidder from any bid bond or similar bid security furnished with the bid.

Moved by Ms. Irej, seconded by Mr. Burns, approving the extension of time for the fire alarm repair and

replacement as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval to adopt a resolution on behalf of the

Washington County Economic Development for the purpose of releasing funds from the U. S. Department of Housing

and Urban Development for Phase I of the Starpointe Business/Industrial Park.

Moved by Ms. Irej, seconded by Mr. Burns, adopting the foregoing resolution.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the fees submitted by Blane A. Black for

services rendered for the period of November 20, 2008 through December 14, 2009 for representation in the tax

reassessment case (No. 2008-607). Rates for future services shall be paid at the rate of \$150 per hour for in-court services

and \$125 for out-of-court services.

Moved by Mr. Burns, seconded by Ms. Irej, approving the fees submitted by Blane A. Black as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following appointments and

reappointments to the listed boards:

REAPPOINTMENTS

William Burt and Scott Frederick - Washington County Authority - effective thru December 31, 2014

Donna Nardine to the Children and Youth Advisory Board - effective thru December 31, 2011

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

David Miller and Richard Burig to the Washington County Planning Commission - effective thru December 31, 2013.

Mac Carter and Heike Mills to the Washington County Farmland Preservation Board -- eff. thru December 31, 2012

John Lignelli to the Washington County Housing Authority -- eff. thru December 2013

George Crompton to the Washington County Hospital Authority -- eff. thru December 31, 2013

Lawrence Miller to the Washington County Industrial Development Authority -- eff. thru December 31, 2013

Roger Grandy, Nelson Solow, Emily Scarberry Stavovy and John West to the Mental Health/Mental Retardation Board -- eff. thru December 31, 2012

Larry Maggi, Bracken Burns, Michael Silvestri and Norma Wintermyer to the Southwest PA Commission -- eff. thru December 31, 2012

Michael Klauer, Charles Ringling, James Crouch, Fred Ownes, Lewis Irwin, Carl Maggi, Charles Rose and George Hutchko to the Veterans Advisory Council -- eff. thru ??????

Linda Andrews and James Watt as her alternate to the Southwest Corner Workforce Investment Board -- eff. thru December 31, 2011

## APPOINTMENTS

Ray Walker and Mark Hrutkey to the Southwest Corner Workforce Investment Board -- eff. thru December 31, 2011

Chris Grandy to the Mental Health/Mental Retardation Board -- eff. thru December 31, 2012

Rich Shriver to the Washington County Transportation Authority -- eff. thru December 31, 2014

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing reappointments/appointments to the various boards listed.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the Certification for Authorized Use of 9-1-1 funds under the Public Safety Emergency Telephone Act. No County funds are required.

Moved by Mr. Burns, seconded by Ms. Irey, approving the Certification as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of an agreement with West Middletown Fire Company for fire inspections and protection of County facilities within their jurisdiction at an annual rate of \$1,000 for calendar years 2009 and 2010. The agreement will expire on December 31, 2010. Payment to the fire company will be upon receipt of their inspection report by December 15 each year.

Moved by Ms. Irey, seconded by Mr. Burns, approving the fire agreement with West Middletown Fire Company as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

MINUTE BOOK

WASHINGTON COUNTY, PENNSYLVANIA

BOARD OF COUNTY COMMISSIONERS

IMR LIMITED E0071832LD

Chief Clerk presented to the Board for their consideration and approval of a one-year contract extension with Gannett Fleming, Inc. to conduct annual inspections of 5 flood control structures at the current fee schedule of \$5,250 per year. The contract extension will expire December 31, 2010.

Moved by Mr. Burns, seconded by Ms. Irely, approving the contract extension with Gannett Fleming, Inc. as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following agreements with the Audia Group for their corporate hangar at the Washington County Airport:

**Land Lease** - \$32,304 (year 1 commencing December 1, 2009); \$33,133 (year 2) and \$34,789 (year 3) based on 39 cents, 40 cents and 42 cents per square foot. Effective December 1, 2012 and at the beginning of each four year period thereafter, the rent will be subject to additional increases.

**Limited Commercial Agreement** - Effective November 1, 2010 to November 30, 2012 a fee of \$11,812.50 will be paid for 21,875 square feet of hangar space at 54 cents per square foot. Beginning December 1, 2012 and at the beginning of each four year period thereafter this fee will be subject to additional increases.

**Fuel Flowage Agreement** - Audia will pay the County 4 cents per gallon of fuel deposited in their on site 17,000 gallon Jet A fuel tank paid the first of each month for the previous month as documented by delivery slips and daily fuel flowage totals. The term of this agreement will coincide with the term of the Land Lease Agreement.

Moved by Mr. Burns, seconded by Ms. Irely, approving the foregoing agreements with Audia Group for the

Washington County Airport.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the contract with the U.S.

Department of Agriculture, Animal and Plant Health Services Service for wildlife damage management program at the

Washington County Airport. The total cost is not to exceed \$39,867 during the period January 1, 2010 to December 31,

2010.

Moved by Mr. Burns, seconded by Ms. Irely, approving the contract with the U. S. Department of Agriculture,

Animal and Plant Health Services Service as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the County's Property and Casualty

renewal for 2010 at the following premiums:

	2009	2010	% Increase
Commercial Package	\$360,312	\$382,702	6.21%
Health Center	28,352	18,804	-33.68%
County Airport	5,540	4,965	-10.38%
Public Officials	47,201	47,201	0.00%
	\$441,405	\$453,672	

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Moved by Ms. Irely, seconded by Mr. Burns, approving the County's Property and Casualty insurance renewal as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of an agreement with Safety National for the County's workers' compensation program. This is a large deductible plan with a premium of \$243,208 for the period January 1, 2010 through December 31, 2010. This premium does not include the services of a full-time prevention person who is currently employed through Campbell Insurance.

Moved by Ms. Irely, seconded by Mr. Burns, approving the renewal of the agreement with Safety National as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following monthly premium rate for Highmark Freedom Blue PPO effective January 1, 2010 through December 31, 2010:

Over 65 Retirees

- o Highmark Freedom Blue - \$265.00

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing insurance rates.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following increased monthly premium rates for Highmark Blue Cross Blue Shield effective January 1, 2010 through December 31, 2010:

Salaried - Elected Officials - PD/DA - Sheriff - Jail

- o Individual - \$394.49
- o Husband & Wife - \$1,063.55
- o Parent & Child(ren) - \$951.05
- o Family - \$1,219.78

Active, COBRA & Under 65 Retiree Probation Officers

- o Individual - \$395.47
- o Husband & Wife - \$1,066.18
- o Parent & Child(ren) - \$953.42
- o Family - \$1,222.82

Active, COBRA & Under 65 Retiree SEIU & PSSU

- o Individual - \$407.47
- o Husband & Wife - \$1,098.50
- o Parent & Child(ren) - \$982.28
- o Family - \$1,259.94

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing insurance rates.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

MINUTE BOOK

WASHINGTON COUNTY, PENNSYLVANIA

BOARD OF COUNTY COMMISSIONERS

MR LIMITED, E00718327LD

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the renewal of the current Employee

Assistance Program (EAP) agreement with the Washington Hospital. The agreement provides EAP services to all full-

time salaried and bargaining unit employees and eligible family members. The County contracts these services through

the Southwestern Pennsylvania Area Labor Management Council (SPALMC) at a 20% discount. The rates of the

contract are to remain the same as in 2009 and will be effective January 1, 2010 through December 31, 2010.

Moved by Ms. Irely, seconded by Mr. Burns, approving the current Employee Assistance Program agreement

with the Washington Hospital as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval 2009-2010 provider service agreements for

the Child Care Information Services Office with the list of previously approved providers and revised provider

agreements. The agreements will automatically renew until one party notifies the other party, in writing, of their intent

not to renew under the current terms.

Traci J. Fleher, Cecil, PA

Sonya's Enchanted Garden Day Care Center, Donora, PA

Amanda B. Locy, Brownsville, PA

Sherry L. Woodke, Finleyville, PA

Robert D. Huggins III, Claysville, PA

Tatyana G. Morris, Canonsburg, PA

Amanda L. Bell, Washington, PA

Billie Joelle P. McKen, Monongahela, PA

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing Child Care Information Services agreements

as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreement for the

period of July 1, 2009 through June 30, 2010. No additional County funds are required.

PROVIDER

Catholic Charities of the Diocese of Pittsburgh,

Inc.

AMOUNT \$150,000

Moved by Ms. Irely, seconded by Mr. Burns, approving the provider agreement for Children and Youth Services

Office as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following addenda to purchase of

service agreements Children and Youth Services Office for the period of July 1, 2008 through June 30, 2009. These

addenda will extend the 2008/2009 agreements through December 31, 2009 at the adjusted allocation amounts. No

additional County funds are required.

# MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED 600718327LD

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
Phoenix Youth Services, Inc.	\$25,000	\$30,000

Moved by Mr. Burns, seconded by Ms. Irely, approving the addenda to the purchase of service agreement as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following provider agreement for the Mental Health/Mental Retardation Office for the period of July 1, 2009 through June 30, 2010. No additional County funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Just Life, Inc.	\$4,717.44

Moved by Mr. Burns, seconded by Ms. Irely, approving the provider agreement as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following allocation adjustments for Mental Health/Mental Retardation Office for the period of July 1, 2009 through June 30, 2010. No additional County funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
AMI, Inc.	\$492,213	\$503,132
ARC Human Services, Inc.	5,310,381	5,664,450
Chatham University	50,664	50,827
Community Action Southwest	116,560	121,614
Keystone Community Resources	142,862	156,397
McGuire Memorial Homes, Inc.	255,118	292,481
Mental Health Association of Washington Co.	1,950,905	2,059,742
Residential Recovery Services, Inc.	822,080	913,747
Transitional Employment Consultants, Inc.	195,700	203,167
Try Again Homes, Inc.	51,500	52,095
Washington County Transportation	100,000	103,104
Washington-Greene ARS, Inc.	3,060,000	3,505,790
<b>TOTAL</b>	<b>\$12,547,983</b>	<b>\$13,626,546</b>

Moved by Ms. Irely, seconded by Mr. Burns, approving the allocation adjustments for Mental Health/Mental Retardation Office as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following allocation adjustment for Mental Health/Mental Retardation Office for the period of July 1, 2009 through June 30, 2010. This adjustment will also add a work statement for coordinating and administering the ECHO (Educate Children for Healthy Outcomes) Program. No additional County funds are required.

<u>PROVIDER</u>	<u>FROM</u>	<u>TO</u>
The Academy for Adolescent Health	\$26,750	\$126,750

MINUTE BOOK

WASHINGTON COUNTY, PENNSYLVANIA

BOARD OF COUNTY COMMISSIONERS

MR LIMITED 500718327LD

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing allocation adjustment for Mental

Health/Mental Retardation Office.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval of the Washington County Administrative

Entity Needs Based Plan of the Mental Retardation Program as requested by the Office of Developmental Programs for

Fiscal Year 2010/2011. No County funds are required.

Moved by Mr. Burns, seconded by Ms. Irely, approving the Washington County Administration Entity Needs

Based Plan as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval authorization to advertise for bids for the

following:

Repairs at three flood protection dams along Harmon Creek. Six items have been identified by DEP and the engineers which include removing sediment, repairing an earth slide, stabilize bank and installing piling. The total cost of this project is estimated at \$42,000. The cost breakdown is 65% (\$27,300) DEP and 35% (\$14,700) County.

Moved by Ms. Irely, seconded by Mr. Burns, approving authorization to advertise for bids as per above.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval an agreement with Washington Physician

Hospital Organization, Inc. for the provision of healthcare services for the Correctional Facility. This is a renewal of the

current contract with a net increase of 6% for the year. This agreement provides medical examinations and services to

inmates of the Correctional Facility and any hospital visits other than organ transplant, burn care, severe trauma, long

term nursing care or inpatient rehabilitation. The monthly cost for January through December 2010 is \$19,211 (current

cost is \$18,123.66).

Moved by Mr. Burns, seconded by Ms. Irely, approving the foregoing agreement with Washington Physician

Hospital Organization, Inc.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following agreement for legal

research:

Lexis Nexis - for legal research for inmates Law Library at a cost of \$6,252 for a twelve-month period. This contract is effective through November 31, 2010. This is for a stand alone system. There are no books or CD's.

Moved by Mr. Burns, seconded by Ms. Irely, approving the agreement for legal research as per above.

Roll call vote taken:

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following payments for software maintenance renewals for the period of January 1, 2010 through December 31, 2010:

Informix - Approximately \$11,919 to RBA. Information Technology uses this for Pentamation and RBA software

Informix - Approximately \$7,566.08 to IBM. This is for use by Court Automation with FACS5 system.

Approximately \$38,214 to RBA for Tax Revenue, Treasurer, Tax Assessment/Recorder of Deeds Interface and Public Access Web Pages & Payment Interface. (increase of \$630)

Moved by Ms. Irej, seconded by Mr. Burns, approving the following payments for software maintenance renewals as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a renewal agreement with the PA District Attorneys Institute (PDAI) for the maintenance and continuance of the PA Statewide Automated Victim Information and Notification (SAVIN) program. The program was provided to the Correctional Facility through PCCD (PA Commission on Crime & Delinquency) grant funds for the purposes of victim notification. The SAVIN program automatically notifies a victim 24/7 of an offender's escape, subsequent apprehension, date of release, work release, etc. PCCD will pay 65% of the maintenance and service fees for 2010. Washington County's share for 2010 is approximately \$2320.08 (\$0.04 x beds x 365 days x 35%). This agreement is effective January 1, 2010 through December 31, 2010 and it is anticipated that this contract will be renewed for 2011 and subsequent years. A new renewal contract will be issued yearly with a change on the Maintenance Fee page.

Moved Ms. Irej, seconded by Mr. Burns, approving the maintenance agreement as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to extend the current contract with IMR Limited through June 30, 2010 at a cost of approximately \$4,000/month. This is for the digitizing of deed and mortgage indices books & property index cards. There are more pages connected to each property card than initially anticipated. This will increase the contract cost from \$150,000 to \$174,000.

Moved by Ms. Irej, seconded by Mr. Burns, approving the extension of the current contract with IMR Limited as per above.

Roll call vote taken:

Ms. Irej - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to renew the contract with Boyle Consulting for the design and implementation of Seagate Crystal Reports for the FASC 5 system and Web Page design.

MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS WASHINGTON COUNTY, PENNSYLVANIA

MR LIMITED E00718927LD

The Court is requesting renewal of the contract so they can continue with the various operations and projects involving the use of Crystal with the Courts and Row Offices. The funds to support this contract are contained within the Court Automation budget. The contract is effective January 1, 2009 through December 31, 2011 at the cost of \$125 per hour on site and \$100 per hour off site and \$150 per hour for custom web page development services on or off-site. The total services are not to exceed \$17,500.

Moved by Mr. Burns, seconded by Ms. Irely, approving the foregoing renewal of the contract with Boyle

Consulting.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the following purchases. These

purchases are being made from the PA State Contracts, COSTARS or PEPFM contracts and do not require bidding:

Eight additional base station radios to improve radio communications for local police, fire and EMS providers. This is a state contract purchase and therefore does not require bidding. The radios would be purchased from R F Design & Integration, Inc., Philadelphia, PA at a total cost of approximately \$70,000 and would be charged to the bond issue.

The purchase of a new server for the Health Center. This is a replacement server and will also provide backup should there be a failure of the Pentamaton server for the County. This purchase is being made from HP at the cost of \$14,646.74 and will be charged to the Health Center's capital funds.

The purchase of a server for Courts from HP in the amount of \$17,678 to be used in establishing a backup copy of the Court's OnBase system that will be accessible via an Internet Explorer browser from a remote location. The Courts, for Disaster Recovery purposes, may wish to maintain archived copies of e-mail communications as well for Disaster Recovery purposes, via the OnBase Exchange mailbox archiver module. If the need develops, Courts may also store designated exchange mailboxes for our DR (Disaster Recovery) partner, the Allegheny County Courts. This server will work in concert with the significant DR investments that the President Judges of both Common Pleas Courts have made at both of the participating Courts Data Centers. The total amount of this purchase is being paid through the Records Improvement Funds.

The purchase of Symantec Software for the purpose of archiving email so that the County can fully comply with the Open Records, Right to Know and Records Retention laws of Pennsylvania. This software would be purchased from E-Plus at the cost of approximately \$52,030 for 831 email accounts. Fifty percent of the costs would be paid from Records Improvement Funds and fifty percent from Capital Funds. This purchase is being made through PEPFM therefore does not require bidding.

Moved by Ms. Irely, seconded by Mr. Burns, approving the foregoing purchases of items through the PA State

Contracts, COSTARS and PEPFM for the various offices listed.

Roll call vote taken:

Ms. Irely - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval to purchase of three (3) transmitter steering units to be integrated to the 9-1-1 radio infrastructure from MRA, Washington PA in accordance with their

current time and material contract at the cost of \$11,202 each for a total of \$33,606 which would be charged to the bond issue. The purchase and installation of these devices will tie the radios to the console dispatch positions enabling the dispatchers to select the correct radio transmitter to broadcast the message through the County.

Moved by Ms. Irely, seconded by Mr. Burns, approving the purchase of transmitter steering units for the 9-1-1

Center as per above.

Roll call vote taken:

## MINUTE BOOK

BOARD OF COUNTY COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E00718327LD

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval the annual supplemental appropriation as listed.

<u>GENERAL FUND</u>				
DCA#	DEPARTMENT	DEBIT	CREDIT	
4121	VOTER REGISTRATION		10,000	
4122	CONDUCT OF ELECTIONS		25,000	
4152	PUBLIC DEFENDER		20,000	
4194	DISTRICT ATTORNEY		10,000	
4237	JUVENILE PROBATION		1,350,000	
4421	CHILDREN & YOUTH		400,000	
4835	RETIREMENT		280,000	
4850	UNEMPLOYMENT COMPENSATION		35,000	
4880	MISCELLANEOUS		725,000	
4841	WORKERS COMPENSATION	200,000		
4871	INSURAN CE	200,000		
	UNENCUMBERED BALANCE	2,455,000		
	TOTAL	2,855,000	2,855,000	

OTHER FUNDS

	DEPARTMENT	DEBIT	CREDIT
AIRPORT OPERATION	AIRPORT OPERATIONS UNENCUMBERED BALANCE	25,000	

Moved by Ms. Irey, seconded by Mr. Burns, approving the foregoing annual supplemental appropriations.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval a tax levy and appropriate resolution fixing the tax rate for the year 2010 at 22.85 mills for general purposes and 2.05 for debt purposes and appropriate specific sums estimated to be required for specific purposes of County government for the year 2010.

Moved by Mr. Burns, seconded by Ms. Irey, approving the 2010 County budget as per above.

Roll call vote taken:

Ms. Irey - Yes; Mr. Burns - Yes; Mr. Maggi - Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An executive session was held immediately following the Agenda Meeting on December 16, 2009 as an information session regarding litigation related to reassessment.

County Offices will be closed on December 25<sup>th</sup> in observance of Christmas Day and January 1, 2010 in observance of New Year's Day.

The Salary Board Annual Reorganization Meeting will be held on Monday, January 4, 2010 at 2 p.m. in the Public Meeting Room.

MINUTE BOOK

WASHINGTON COUNTY, PENNSYLVANIA

BOARD OF COUNTY COMMISSIONERS

IMR LIMITED E0071832LD

SOLICITOR

None

There being no further business, Chairman Maggi declared the meeting adjourned at approximately 11:00 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL

December 30, 2009

ATTEST: Mary E. DeLuca

(CHIEF CLERK